



# CiderFest NC Vendor Registration Form

*Due September 1st*

**Date:** Saturday, Oct. 15, 2016

**Time:** 1:00pm -5:00pm

**Location:** Salvage Station, 468 Riverside Drive, Asheville, NC 28806

**PLEASE NOTE: THIS IS A RAIN-OR-SHINE EVENT!**

**Event Coordinator Contact:**

Cari Barcas

Community Engagement Director

828-254-1995 (office)

312-720-7940 (cell)

[cari@wncgbc.org](mailto:cari@wncgbc.org)

**APPLICATIONS MUST BE RECEIVED BY SEPTEMBER 1st!** Please send vendor fee of \$40 or donate for the application processing fee at link below: <http://www.wncgbc.org/resources/donate-form>. This fee goes to support the administrative functions at WNC Green Building Council, which hosts this event as a fundraiser for their nonprofit.

**BUSINESS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**NUMBER OF PEOPLE WHO WILL BE SERVING AT YOUR BOOTH:** \_\_\_\_\_

**PRIMARY CONTACT PERSON:** \_\_\_\_\_ **CONTACT PHONE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_ **WEBSITE:** \_\_\_\_\_

**INSURANCE, PERMITTING & TAXES: Required for all Drink and Food Participants**

Each vendor must maintain Comprehensive General Liability Insurance of at least **one million dollars** (\$1,000,000). Please ask your Insurance Agent to provide a “Certificate of Liability Insurance” naming both the WNC Green Building Council, PO Box 17026, Asheville, NC 28816 AND Salvage Station, 478 Riverside Drive, Asheville NC 28801 as a **Additionally Insured Certificate Holder**. This certificate must be emailed to: [cari@wncgbc.org](mailto:cari@wncgbc.org) by **September 15th** or you will not be able to be a vendor at the event. Exhibitors are responsible for complying with local and state tax regulations. Exhibitors are also responsible for North Carolina licenses, permits, and compliance with all food and alcohol regulations. Please send us a copy of relevant permits by **October 1st**. **In-state vendors** must provide a copy of their **winery special event permit**, while **out-of-state vendors** must provide a copy of their **North Carolina permit**.

Festival producers will make concerted efforts to mitigate the festivals environmental impact. To this end, we prefer you serve from kegs into the pouring glasses we provide, rather than distributing glass bottles. A few rules apply: no Styrofoam, items must be recyclable or compostable, and all exhibitors participate in the waste diversion programs.

**The vendor agrees to not hold liable any and all affiliates of the WNC Green Building Council- CiderFest NC for suits, claims, damages and loss or damage of property sustained while participating in CiderFest NC.**

I further grant The WNC Green Building Council – CiderFest NC permission to use any photographs, motion pictures, recording, or any other record of my participation in the festival for any legitimate reasons.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PLEASE SCAN AND EMAIL COMPLETED APPLICATION TO [CARI@WNCGBC.ORG](mailto:CARI@WNCGBC.ORG)**

**OR MAIL TO:** WNC Green Building Council/CiderFest NC, PO Box 17026, Asheville, NC 28816